

Regular Monthly Town of Pierrepont Board Meeting, January 29, 2026
County of St. Lawrence, State of New York, 864 State Highway 68, Canton, NY 13617

Present:

Jane Powers, Supervisor
Julian "Olla" Filiatrault, Town Clerk
Robert Moulton, Highway Superintendent
Laurie Hance, Assist. to Supervisor

Councilpersons: John Glasgow
Shawn Spellacy
Chad VanBrocklin
Daniel Manor Jr.
Dep. Supervisor: Brad Filiatrault

Meeting attendees/Public: James Corbett - Planning Board
Mercy Spellacy; Jamie VanBrocklin; Shawn Miller; Bill Hoyt; Roger Murray;

REGULAR MEETING. Called to order.

Supervisor Powers opened the meeting with the Pledge of Allegiance at 6:30 PM.

Minutes Approved:

- Motion was made by John Glasgow, seconded by Shawn Spellacy that the minutes of December 30, 2025 as submitted by the Town clerk are approved.
- Motion was made by Dan Manor Jr., seconded by John Glasgow that the minutes of Organizational Meeting, January 2, 2026 as submitted by the Town clerk are approved.

County Legislators,

Legislator, Rick Perkins submitted report of January 2, 2026, County Legislature Board Meeting. It is available upon request.

DEPARTMENT REPORTS:

Supervisor, Jane Powers:

- Lauri Hance, Assistant to Supervisor noted that there was some unexpected revenue received. While it was deserved, it was not anticipated, and it turned out fine. The revenue being referenced was FEMA funding.
- **Motion** to approve Supervisor's report for the month of December 2025 made by Shawn Spellacy, seconded by Chad VanBrocklin. No discussion. All voted to approve. None opposed. Motion carried unanimously.

Highway, Bob Moulton:

- Bob Moulton, Highway Superintendent reported that winter conditions have required significantly more salt and sand than last year, though supply has not yet been restricted. The garage project is progressing despite cold weather delays, with roof installation planned once a suitable weather window arrives. Alternative salt treatments are being considered, but limited traffic on back roads reduces effectiveness of the salt. Overall, road conditions remain comparable to or better than neighboring towns while staying within budget limits.

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Town Clerk, Olla Filiatrault:

- Written report submitted. Available for review.
Revenue paid to Supervisor \$149.00
TOTAL REVENUE DISPERSED \$203.00
- Town Clerk reported that The Town Clerk reported that tax collection is ongoing and the office has been very busy. As of today, the Town portion of the taxes has been paid in full in the amount of **\$1,212,028**. There is one remaining day to collect payments for the first installment.
- **Motion** to approve Town Clerk’s Annual report for year 2025 and report for the month of December 2025 made by John Glasgow, seconded by Dan Manor Jr. No discussion. All voted to approve. None opposed. Motion carried unanimously.

Code Enforcement, Darren Richards reported:

- 3 Building permits issued with the **total** \$85 collected.
- **Motion** to approve Code Enforcement’s report for the month of January 2026 made by Shawn Spellacy, seconded by Daniel Manor Jr. No discussion. All voted to approve. None opposed. Motion carried unanimously.

Assessor, Amy Hunt:

- No report.

Planning Board Report,

James Corbett stated that The Planning Board met this month and reviewed a project at Four Quarters, 56, and 24. Although initially supported, the use was found to be prohibited under the Hamlet regulations. The discussion is intended to consider a possible amendment, which appears on tonight’s agenda, but no action can be taken until a public hearing is held next month.

The Board also held a joint meeting with the Zoning Board and staff to discuss the project and potential solutions. A proposed resolution would remove “storage uses” from the hamlet section and add it as a conditional use in zoning, subject to Planning Board approval. This change would also require a public hearing.

Courtesy of The Floor:

No comments from the public.

Correspondence:

- An email from NYS Assessor Association, Legislative Updates: Governor signs bill to allow for a disability exemption for veterans with a 100 percent disability rating.
- An email from BOCES: Presidential order moves to reschedule marijuana. Monitor impacts, including employee drug testing policies. No changes to DOT requirements and no changes to our employees testing requirements.

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NEW BUSINESS:

- Supervisor’s letter and goal for 2026.
Supervisor Powers stated that the board may consider forming committees to review and move forward with key initiatives, including budget preparation, town facilities planning, policy review, contract negotiations, and planning for the 250th Anniversary of the Declaration of Independence. It was suggested that two board members serve on each committee at a time.
Deputy Supervisor Brad Filiatrault clarified that the proposed standing committees may be formally established or dissolved by resolution of the Board at the February 24 meeting. Standing committees are common for operating boards and are intended to function year after year, with clearly defined parameters. They should consist of fewer than a quorum.
The purpose of creating these committees, particularly for budgeting, is to ensure better organization and avoid last-minute scrambling to meet deadlines.
In contrast, ad hoc committees do not require a formal resolution. They can be created by motion and vote for a specific short-term purpose and dissolved once their task is completed.
Mr. Filiatrault strongly recommended establishing working committees as beneficial for the Town. Additionally, among other initiatives mentioned, upgrading the Town’s outdated phone system was highlighted as a priority, ideally coordinated with completion of the highway garage. A modern system would allow direct voicemail access to departments, improving efficiency and communication.
- **Motion** to approve **Resolution No.2-2026: HOLDING HARMLESS THE COUNTY OF ST. LAWRENCE FOR PROVIDING SERVICE FOR 2026** made by Shawn Spellacy, seconded by John Glasgow. No discussion. All voted to approve. None opposed. Motion carried unanimously.
- **Motion** to approve **Resolution No.3-2026: ADOPTING LOCAL LAW NO.1 FOR THE YEAR 2026. “TO ALLOW ENROLLED VOLUNTEER FIREFIGHTER AND VOLUNTEER AMBULANCE WORKERS TO BE ELIGIBLE FOR A REAL PROPERTY TAX EXEMPTION UNDER RPTL §466 – A** made by Shawn Spellacy, seconded by Daniel Manor Jr. No discussion. All voted to approve. None opposed. Motion carried unanimously.
- 2 Public hearings scheduled for Volunteer Firefighter Exemption and Zoning Amendments related to storage uses on Feb 24 at 6:00p.m. and 6:15p.m.
- **Motion** to reappoint Randy Camp as Planning Board member for year 2026-2030 and Jerry Filiatrault as alternate for year 2026 made by Chad VanBrocklin, seconded by Shawn Spellacy. No discussion. All voted to approve. None opposed. Motion carried unanimously.
- **Motion** to approve a stipend of \$40 per meeting for the Zoning and Planning Clerk made by Shawn Spellacy, seconded by Daniel Manor Jr. No discussion. All voted to approve. None opposed. Motion carried unanimously.
Planning Chairman, James Corbett requested that the Town Clerk advertise the job opening for this position including the full job description.
- There was a request for a bailiff for the court, which is not currently in the budget. Deputy Supervisor Brad Filiatrault recommended appointing a court bailiff for safety. He said that he had discussed it with Judge Daniel Manor Sr. The Bailiff is helpful especially on larger criminal court days. While late-night arraignments always have police present, regular court sessions could benefit from added security.

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For this year, the cost could likely come from the court's existing contractual budget, but next year it should be a separate line item. The position would be per diem (for example around \$100 per appearance), report to the judge, and require Board approval.

The Board should decide in principle and finalize details at the next meeting so a bailiff could be in place by March.

Motion to approve a bailiff for the court made by Daniel Manor Jr, seconded by Shawn Spellacy. No discussion. All voted to approve. None opposed. Motion carried unanimously.

UNFINISHED/OLD BUSINESS:

- Hannawa Falls playground. Councilman, Daniel Manor Jr researched the playground situation and spoke with Mr. Scott (?), who currently receives the town's check and uses it to maintain the property and buy supplies. The playground is used frequently, especially the pickleball court, which is popular with older residents.

The playground equipment is in poor condition and may raise insurance concerns. Scott is open to removing it and fundraising for replacements.

The Town needs to clarify land ownership, review insurance requirements, and decide its role, since the space is used often and closing it would upset residents.

Deputy Supervisor Brad Filiatrault added that a state grant maybe available specifically for playgrounds. If the Town wants to pursue it, action would be needed soon, as it appears the application deadline is likely in June

AUTHORIZATION TO PAY BILLS:

- **Motion** by Shawn Spellacy, seconded by Chad VanBrocklin. No discussion. None opposed. All in favor to authorize payment of the **General Fund Abstract #1**, Vouchers #1-48, Total of \$130,643.64.
- **Motion** by Shawn Spellacy, seconded by Daniel Manor Jr. No discussion. None opposed. All in favor to authorize payment of the **Highway Fund Abstract #1**, Vouchers #1-32, Total of \$49,858.68.

EXECUTIVE SESSION:

Motion made by John Glasgow, seconded by Chad VanBrocklin, with all in favor to go into **Executive Session for the purpose of the discussion of a personnel matter.**

The Board adjourned the regular meeting to move to executive session at 7:19p.m.

Invited to executive session: Robert Moulton, Highway Superintendent.

The Board returned from executive session at 8:03p.m. The regular meeting was reconvened at 8:03p.m.

NO Action taken in executive session.

- ***A record of the executive session was made and provided to the Town Clerk by Jane Powers, Supervisor.***

Motion made by John Glasgow, seconded by Shawn Spellacy, all in favor of going back into the regular meeting. Action taken in executive session.

**Regular Monthly Town of Pierrepoint Board Meeting, January 29, 2026
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ADJOURNMENT:

- **Motion** to adjourn meeting at 8:04 pm. Motion made by Shawn Spellacy, seconded by John Glasgow. No discussion. All voted to approve. None opposed. Motion carried unanimously.

Meeting minutes prepared by Town Clerk, Julian "Olla" Filiatrault.
Respectfully Submitted, Julian "Olla" Filiatrault, Town Clerk