Regular Monthly Town of Pierrepont Board Meeting, July 28, 2026
County of St. Lawrence, State of New York, 864 State Highway 68, Canton, NY 13617

Present:
Jane Powers, Supervisor
Julian "Olla" Filiatrault, Town Clerk
Robert Moulton, Highway Superintendent
Laurie Hance, Assist. to Supervisor

Councilpersons: John Glasgow
Shawn Spellacy
Chad VanBrocklin
Daniel Manor Jr.
Dep. Supervisor: Brad Filiatrault

Meeting attendees/Public: Rick Perkins – Legislator; Amy Hunt – Assessor; Darren Richards – Code Enforcement; James Corbett - Planning Board; Peter Wyckoff - ZBA
Mercy Spellacy; Fred Green; Jamie VanBrocklin; Bill Hoyt; Roger Murray; Walter Paul; Ginger Storey-Welch.

REGULAR MEETING. Called to order.

Supervisor Powers opened the meeting with the Pledge of Allegiance at 6:30 PM.

Minutes Approved:

- **Motion** was made by Chad VanBrocklin, seconded by Shawn Spellacy that the minutes of June 30, 2026 as submitted by the Town clerk are approved.

County Legislators,
Legislator, Rick Perkins submitted report of September July 6, 2026, County Legislature Board Meeting. It is available upon request.

DEPARTMENT REPORTS:

Supervisor, Jane Powers:

- Laurie Hance, Asst. Supervisor reported that the Town is halfway through the year and remains within budget in most areas. Some accounts, including Central Data Processing, Insurance, and Garage Contractual**,** are over budget due to increased supply, insurance, utility, and improvement costs. Budget transfers will be requested to address these differences. Overall, expenditures are being monitored and remain manageable.

GENERAL FUND TRANSFERS:

- **Motion** by John Glasgow, seconded by Shawn Spellacy. No discussion. All were in favor; none opposed. Motion carried unanimously to transfer $5,000.00 in the General Fund from Contingency (A1990.4) to Insurance (A1910.4).
- **Motion** by Daniel Manor, Jr., seconded by Chad VanBrocklin. No discussion. All were in favor; none opposed. Motion carried unanimously to transfer $4,000.00 in the General Fund from Contingency (A1990.4) to Central Data Processing (A1680.4).
- **Motion** by Shawn Spellacy, seconded by Daniel Manor Jr. No discussion. All were in favor; none opposed. Motion carried unanimously to transfer $5,000.00 in the General Fund from Contingency (A1990.4) to Garage CE (A5132.4).
- **Motion** to approve Supervisor's report for the month of June 2026 made by Daniel Manor Jr., seconded by John Glasgow. No discussion. All voted to approve. None opposed. Motion carried unanimously.

Highway, Bob Moulton:

Bob Moulton reported that the Highway Department completed paving and shoulder work last month and assisted Colton with paving projects. Preparation of winter sand is underway, with approximately half completed. Additional paving remains, including work planned for Irish Settlement Road, where the remaining CHIPS will be used. The department is also cutting shoulders and completing improvements, including culvert work on Orebed Road.

Laurie stated that she is working on the CHIPS reimbursement summary sheets, documenting invoices, check numbers, and supporting copies of invoices and checks. This documentation is required to substantiate all expenditures and obtain reimbursement. The department continues to address emergency weather-related work and pothole repairs.

Town Clerk, Olla Filiatrault:

- A written report was submitted and is available for review.
- **Motion** to approve Town Clerk's report for the month of June 2026 made by Shawn Spellacy, seconded by John Glasgow. No discussion. All voted to approve. None opposed. Motion carried unanimously.

Assessor, Amy Hunt:

Amy Hunt reported that everything is going well. The tax roll was completed on July 1. July and August are typically quieter months before the school tax bills are issued. The department is currently catching up on processing new deeds received from the County that were held from March through July.

Code Enforcement, Darren Richards reported:

- 10 Building permits issued with the total $250.00 collected.
- Darren Richards reported that Several subdivision letters, notices of violation, and court appearance tickets were processed. Three property owners appeared in court and were given 30 days to address the violations. One owner has already begun cleaning up the property. The Town's approach was considered fair, and further enforcement options were discussed if necessary.
- **Motion** to approve Code Enforcement's report for the month of July 2026 made by Chad VanBrocklin, seconded by Shawn Spellacy. No discussion. All voted to approve. None opposed. Motion carried unanimously.

Planning Board Report,

James Corbett reported that the Planning Board did not meet this month, as there was no business to conduct.

Courtesy of The Floor:

- **Scott Smalling,** a Pierrepont resident and volunteer caretaker of the Church Street Park since 2019, addressed the Board regarding the park's maintenance, use, and future needs. He reported that he and his wife currently receive $400 annually from the Town of Pierrepont and personally provide significant additional time, equipment, and materials to maintain the park, including mowing, weed-eating, repairs, court maintenance, playground repairs, replacement of equipment, trash removal, and seasonal cleanup.

Mr. Smalling noted that the park is being used extensively by children and adults, including pickleball and other recreational activities. He requested additional Town support, particularly with mowing, signage, park hours, prevention of ATV access, improvements to the playground, additional parking, topsoil, and consideration of adding another pickleball court.
The Board discussed liability concerns, the need to determine ownership and responsibility for the playground equipment, and the importance of bringing any donated equipment or improvements before the Board for approval. The Board generally agreed that the park should be maintained and improved.
Parking options on or near Town property were discussed, as well as methods to prevent ATV access. The Board also discussed a previously pledged $2,500 donation from Dollar General that may be available for playground improvements and agreed to follow up on obtaining the funds.
Grant opportunities were discussed, including the potential for significant matching funds for park and recreation improvements. Karen Page was identified as a potential resource for grant assistance, and the Board discussed contacting her for guidance on potential funding opportunities.
The Board agreed that signage and liability issues should be among the first priorities, and members will continue investigating parking, playground improvements, funding opportunities, and possible Town assistance with maintenance. Mr. Smalling offered to assist with fundraising and provided a spreadsheet of park-related expenses and receipts for the Town's review.

- **Walter Paul,** resident, addressed the Board regarding ongoing concerns with Mr. Mills' property. He reported several incidents of illegal burning that resulted in heavy smoke affecting his property and family's health, including one occasion when they had to leave their home. He stated that DEC, 911, and the fire department were contacted and that several violations had been issued.

Mr. Paul provided the Board with sworn affidavits and related documentation. He urged the Board to support the Code Enforcement Officer, clearly document the terms of the additional 60-day cleanup extension, involve the Town Attorney if necessary, and require the debris near the roadway to be removed to prevent further burning. He also raised concerns about ongoing property encroachment, junk, shooting, and other nuisances, and requested that the matter be resolved promptly.
Code Officer Darren Richard responded to Mr. Paul, stating that the Judge had received his Notice of Violation/Notice of Remedy, which outlined the violations requiring correction. He stated that further action would be determined by the Judge and the DEC.

**Walter Paul left the meeting at 7:23p.m.*

Code Officer Darren Richard stated that the notice of violation/notice of remedy had been provided to the judge and outlined the violations requiring correction. He noted that the matter is now subject to the court and DEC processes.
The Board discussed that police matters and DEC matters are separate from the Town's property-maintenance enforcement and that the Board has no authority over how the court handles the pending case. It was further noted that legal documents and affidavits related to the court case should not be entered into the Town Board meeting record.
The Board also discussed the possibility of notifying the Town Attorney of the situation so that he would be aware of the matter should it proceed to trial. Code Officer Darren Richard stated that he could provide the Town Attorney with the available documentation regarding the appearance tickets, subject to Board approval.

Motion by Chad VanBrocklin, seconded by John Glasgow, to involve the Town Attorney regarding three property maintenance matters. No discussion. All voted in favor; none opposed. Motion carried unanimously.

Additional: Peter Wyckoff, ZBA Chairman, reported to the Board that there had been no ZBA meetings or hearings.

UNFINISHED/OLD BUSINESS:

- FEMA updates by Laurie Hance. She stated that most FEMA projects have been completed. Due to delays in DEC approval for the Glenmeal Road culvert project, the Town requested and received FEMA approval to remove the Glenmeal Road project from the FEMA queue. The Post Road project was approved, allowing the Town to conclude its FEMA projects and proceed with administrative reimbursement. The Hannawa Falls Fire Department project was also approved, including eligible vehicle and manpower costs. The Town authorized administrative reimbursement of up to 5% of the total FEMA project costs, estimated at approximately $81,181.91, to cover administrative costs.

**Scott Smalling left the meeting at &:46 p.m.*

- Supervisor Powers reviewed the Pierrepont Days Past and Present activity schedule for the Board's information. Deputy Supervisor Brad suggested that the Board recognize the organizers' efforts at a future meeting in appreciation of the work they have put into the event.

To Be Determined:

- Councilman Daniel Manor Jr. reported receiving several resident complaints regarding vehicles bypassing the beach area and traveling through traffic at Postwood Park and Rural Estates. Signs were promptly installed to address the issue. Residents have since reported that the signage has been effective and that the vehicle issues are no longer occurring.
- The Board discussed the brush dump and signage. It was noted that use has been limited during the summer, but activity may increase in the fall. The Board clarified that the facility is intended for leaves, brush, and yard debris from individual residential work, not large-scale lot clearing or multiple truckloads of material. Residents with larger quantities will be directed to alternative disposal options, such as nearby reclamation sites. The Board anticipated addressing individual situations as needed.
- Budget notices will be mailed soon, and a meeting is scheduled for August 6 at 2:00 p.m.

AUTHORIZATION TO PAY BILLS:

- **Motion** by John Glasgow, seconded by Daniel Manor Jr. No discussion. None opposed. All in favor to authorize payment of the **General Fund Abstract** # 7, Vouchers #175-197, Total of $12,117.12.
- **Motion** by Daniel Manor Jr., seconded by Shawn Spellacy No discussion. None opposed. All in favor to authorize payment of the **Highway Fund Abstract** #7, Vouchers #170-195, Total of $23,960.62.

EXECUTIVE SESSION:

ADJOURNMENT:

- **Motion** to adjourn meeting at ___ pm. Motion made by ___, seconded by ____. No discussion. All voted to approve. None opposed. Motion carried unanimously.

Meeting minutes prepared by Town Clerk, Julian "Olla" Filiatrault.
Respectfully Submitted, Julian "Olla" Filiatrault, Town Clerk